

DUNSMUIR RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS SPECIAL MEETING AGENDA WEDNESDAY – APRIL 15, 2020 – 4:00 PM

ZOOM TELECONFERENCE MEETING

To join the Zoom Meeting, click on this link

<https://zoom.us/j/3017482003?pwd=dVk5Tm9RN1VSOUxkSWVUL0xtYXJjdz09>

Meeting ID
301 748 2003

Password
education

Phone Call in: (669) 900-6833

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CORRESPONDENCE**
4. **AUDIENCE NOT ON AGENDA** (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.)
5. **AUDIENCE ON AGENDA – Ernie Wasson, Oversight Supervisor - Dunsmuir Botanical Gardens (See Old Business)**
6. **CONSENT AGENDA –**
 - Approval – February 13, 2020 Regular Meeting minutes / March Meeting cancelled
 - Disbursements – March payroll, taxes & disbursements – Total - \$7679.59
 - Disbursements – April payroll, taxes & disbursements – Total - \$4136.78
7. **OLD BUSINESS –**
City Park Botanical Gardens / Season Update – Ernie Wasson will be in attendance to provide the Board with an update from the Botanical Gardens Committee regarding planning for the upcoming seasonal operations and projects at the Botanical Gardens – Discussion & possible action
8. **NEW BUSINESS –**
2020 “Pool Bucks” Campaign Donor Letter – The Board will review the 2020 “Pool Bucks” donor letter draft in preparation for possible distribution in the community and to former donors in May (tbd) – Discussion & possible action

Dunsmuir/Mt. Shasta Recreation & Parks Districts Service Agreement – Pursuant to action taken by the Mt. Shasta Recreation & Parks District Board at its February 11 regular meeting, the current FY1920 service agreement between Dunsmuir and Mt. Shasta terminated on March 31, 2020. A new agreement has been approved removing District Administrator services from the agreement and to address Dunsmuir’s request to Mt. Shasta for the continuation of Clerical & Fiscal services for the remainder of FY1920, effective April 1, 2020. The monthly compensation to be paid to Mt. Shasta has been revised and is reflected in the new agreement. The Mt. Shasta District Board took action at the March 10, 2020 regular meeting to approve the new service agreement, effective April 1, 2020 – Discussion & possible action

Proposed Employment Agreement with Current District Administrator Mike Rodriguez, Effective May 1, 2020 – Pursuant to the District Administrator’s retirement from the Mt. Shasta Recreation & Parks District, effective March 31, 2020, the District Board will review a draft employment agreement to retain Mike Rodriguez’s services as District Administrator for Dunsmuir on a part-time basis, effective May 1, 2020. The terms of the employment agreement and compensation will be reviewed. Recommendation & possible action

9. REPORTS

Maintenance –

- Covid-19 Impacts / Facility Closures / Update
- City Park Sign Project / Update
- Seasonal Staff – Employment Status

Recreation –

- Covid-19 Impacts / Pool Staffing – Recruitment Timetable (on hold)
- Covid-19 Impacts / 2020 Pool Season (tbd) / Pending Public Health Recommendations

Administrative

- Budget Status / April Secured Tax Allocations / Update
- FY 2021 Preliminary Budget Preparation / Considerations
- CARPD Conference – May 29-30, Lake Tahoe (tbd)

10. BOARD / STAFF COMMENTS

11. ADJOURN